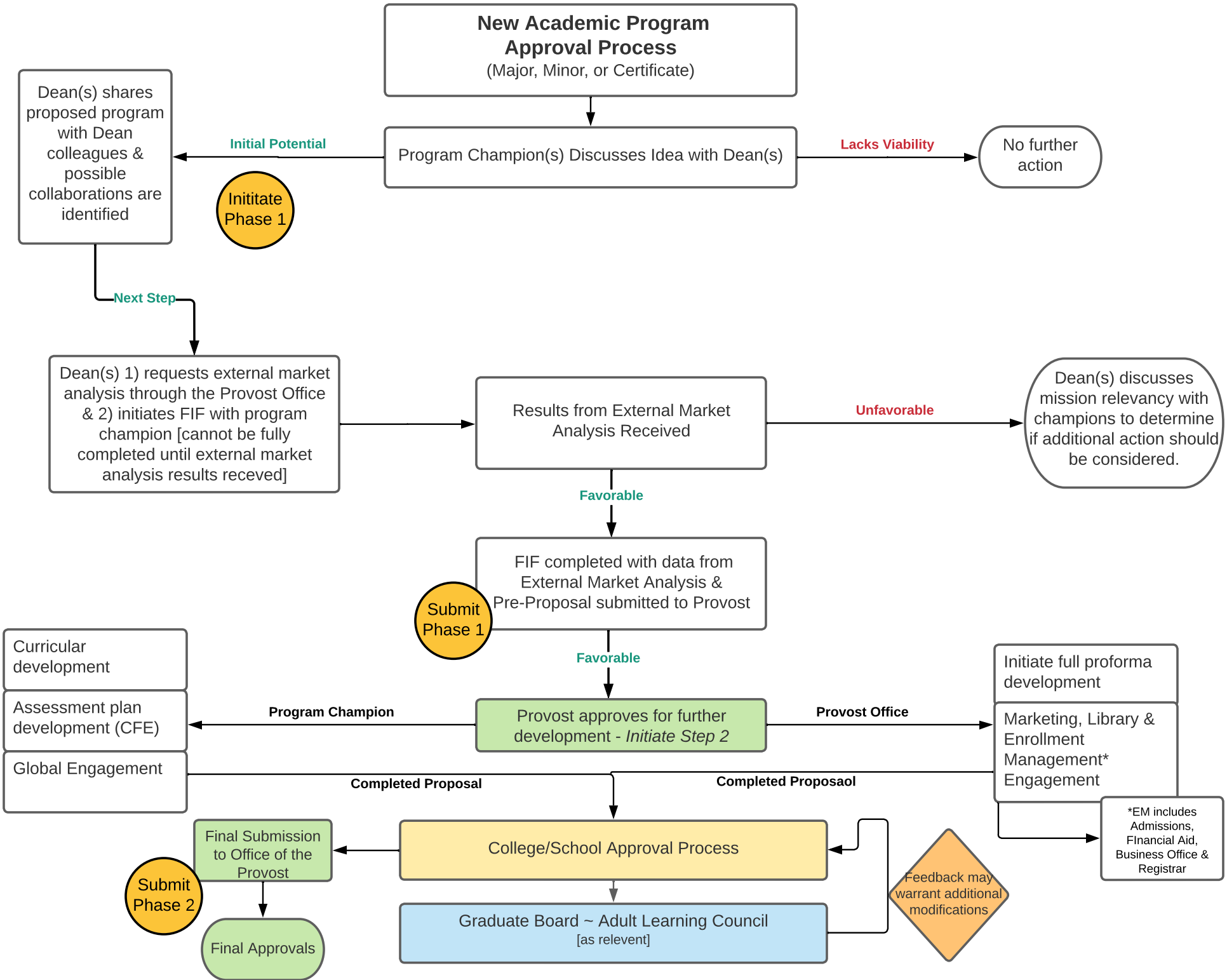
New Academic Program Approval Process
(Major, Minor, or Certificate)
Program Champion(s) Discusses Idea with Dean(s)
Initial Potential
Dean(s) shares proposed program with Dean colleagues & possible collaborations are identified
Inititate Phase 1
Lacks Viability
No further action
Next Step
Dean(s) 1) requests external market analysis through the Provost Office & 2) initiates FIF with program champion [cannot be fully completed until external market analysis results receved]
Results from External Market Analysis Received
Unfavorable
Dean(s) discusses mission relevancy with champions to determine if additional action should be considered.
Favorable
FIF completed with data from External Market Analysis & Pre-Proposal submitted to Provost
Submit Phase 1
Favorable
Provost approves for further development - Initiate Step 2
Program Champion
Curricular development
Assessment plan development (CFE)
Global Engagement
Provost Office
Initiate full proforma development
Marketing, Library & Enrollment Management* Engagement
*EM includes Admissions, FInancial Aid, Business Office & Registrar
Completed Proposal
Completed Proposaol
College/School Approval Process
Final Submission to Office of the Provost
Submit Phase 2
Final Approvals
Graduate Board ~ Adult Learning Council
[as relevent]
Feedback may warrant additional modifications