

# COURSE REVIEW PROCESS

Submission

Faculty Member  
Revises Course

Faculty Develops  
Course Proposal

Faculty Submits Course  
to Course Review  
Subcommittee

Department Chair  
Reviews & Approves  
Proposal

Review

Subcommittee Member  
Reviews Course

Subcommittee Discusses  
Course

Subcommittee Makes  
Formal Decision

Revisions Requested

Approval

Approval

Specific College Dean's  
Office Reviews Course

Faculty Notified of New  
Course Approval

2 Week Waiting Period  
for Faculty Input

Approved Course Sent to Registrar by  
the Dean's Office

**Magis**  
Core Curriculum